MINUTES

of the

JULY 2013 MEETING

of the

BOARD OF DIRECTORS
**GENERAL OFFICERS**

**2013–14**

**President**
Ron D. Burton (univ. foundation) One Rotary Center, 1560 Sherman Avenue, Evanston, IL 60201, USA (Rotary Club of Norman, OK, USA)

**Vice President**
Anne L. Matthews (education management) King’s Grant, 31 Braddock Point, Columbia, SC 29209, USA (Rotary Club of Columbia East)

**President-elect**
Gary C. K. Huang (marine ins.) One Rotary Center, 1560 Sherman Avenue, Evanston, IL 60201, USA (Rotary Club of Taipei, Taiwan)

**Treasurer**
Andy Smallwood (corporate law) 2130 Wimbleton Ct., Pearland, TX 77581 (Rotary Club of Gulfway-Hobby Airport (Houston))

**Executive Committee Chair**
Ann-Britt Åsebol (admin. sec. educ.) Daljunkaregatan 9 C, SE-791 37 Falun, Sweden (Rotary Club of Falun Kopparvågen)

**General Secretary**
John Hewko, One Rotary Center, 1560 Sherman Avenue, Evanston, IL 60201, USA

**Other Directors**

John B. Boag (law practice) P.O. Box 524, Tamworth, N.S.W., Australia 2340 (Rotary Club of Tamworth North)

Jacques di Costanzo (medicine specialist) 18 Impasse Quo Vadis, 13012 Marseille, France (Rotary Club of Marseille Chaîne de l’Étoile)

Celia Elena Cruz de Giay (journalism/educ.) Santiago H. Perez 555, 2740 Arrecifes, Bs. As., Argentina (Rotary club of Arrecifes)

Mary Beth Growney Selene (exterior signs) 3007 Perry Street, Madison, WI 53713, USA (Rotary Club of Madison West Towne-Middleton)

Seiji Kita (architect & engineer) 791-26 Ooyaguchi Minami-ku, Saitama, Saitama 336-0042 Japan (Rotary Club of Urawa East)

Holger Knaack (food production) Möllner Str. 13a 23909 Ratzeburg, Germany (Rotary Club of Herzogtum Lauenburg-Mölln)

Larry A. Lunsford (advertising) 10905 West 131st St. Overland Park, KS, 66213, USA (Rotary club of Kansas City-Plaza, MO)

Takeshi Matsumiya (oral surgery) 7-3 Midorigahama, Chigasaki, Kanagawa, Japan (Rotary Club of Chigasaki-Shonan)

Gideon Peiper (architect) 16 Bustanai Street, IL-47224 Ramat-Hasharon, Israel (Rotary Club of Ramat-Hasharon)

P.T. Prabhakar (electrical products distribution) 15, Sivaswamy St., Mylapore, Chennai 600 004, Tamil Nadu, India (Rotary Club of Madras Central)

Steven A. Snyder (new cars & trucks) 2055 Ladera Dr., Lincoln, CA 95648, USA (Rotary Club of Auburn)

Bryn Styles (pharmacy) 200 Collier St. #402, Barrie, ON, Canada L4M 1H7 (Rotary Club of Barrie Huronia)

Michael F. Webb (accounting service) Hill Farm House, East Horrington, Somerset, England BA5 3DP (Rotary Club of Mendip, Somerset)

Sangkoo Yun (arch. materials) 62 Yun Posun-Gil, Jongro-Gu, Seoul 110-240 Korea (Rotary Club of Sae Hanyang, Seoul)
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MINUTES
of the
JULY 2013 MEETING
Rotary International Board of Directors

The Rotary International Board of Directors held its first meeting of the year on 28 June 2013 in Lisbon, Portugal

* * * * * *

Present were: President Ron D. Burton, President-elect Gary C. K. Huang, Vice President Anne L. Matthews, Treasurer Andy Smallwood, Executive Committee Chairman Ann-Britt Åsebol, other directors, John B. Boag, Jacques di Costanzo, Celia Elena Cruz de Giay, Mary Beth Grownney Selene, Seiji Kita, Holger Knaack, Larry A. Lunsford, Takeshi Matsumiya, Gideon Peiper, P. T. Prabhakar, Steven A. Snyder, Bryn Styles, Michael F. Webb, Sangkoo Yun, and General Secretary John Hewko.

Alice Baehler served as secretary of the meeting with assistance from Laura Tell and Matt Hohmann. Other staff present were Michele Berg, Lori Carlson, Pat Groenewold, Bernadette Knight, Andrew McDonald, and John Osterlund. Taka Hoshino and Eiko Terao served as staff interpreters.

Under the guidance of the president, the general secretary had prepared an advance memorandum for this meeting containing items for consideration with background information and analyses. Those items, along with others initiated during this meeting, constituted the agenda of the meeting as reflected in the remainder of these minutes.

* * * * * *

1. Appointment of the Vice President

Statement: RI Bylaws section 6.020. provides for the president to select a vice president from among those directors serving their second year in office.

DECISION: The Board notes with approval the president’s selection of Anne L. Matthews as the Rotary International vice president in 2013–14.

2. Appointment of the Treasurer

Statement: RI Bylaws section 6.020. provides for the president to select a treasurer from among those directors serving their second year in office.

DECISION: The Board notes with approval the president’s selection of Andy Smallwood as the Rotary International treasurer in 2013–14.

3. Appointment of and Terms of Reference for the Executive Committee

Statement: The RI Bylaws provide that the Board may appoint an Executive Committee and prescribe its terms of reference. In decision 197, June 2013, the Board rescinded Rotary Code of Policies section 30.060.2. regarding the selection process for the Executive Committee and delegated authority to the president to appoint the members of this committee, provided such membership include the president, president-elect, vice president, treasurer, and may include up to three additional members. In the same decision, the 2012–13 Board also noted who the president-elect intended to appoint to the Executive Committee and to the Joint Committee of Directors and Trustees. The 2013–14 Board ratified this membership at this meeting.

DECISION: The Board, in accordance with RI Bylaws section 5.070. and in accordance with decision 197, June 2013,

1. agrees to appoint an Executive Committee on an annual basis;

2. notes that President Burton has appointed Gary C. K. Huang, Anne L. Matthews, Andy Smallwood, Ann-Britt Åsebol, John B. Boag, and Jacques di Costanzo as members, with Ann-Britt Åsebol to serve as chairman. The president will also serve on the committee;

3. prescribes the following terms of reference under which the Executive Committee shall function:
The Board, in accordance with the RI Bylaws, has prescribed the following terms of reference under which the Executive Committee shall function:

a) Make decisions on behalf of the Board where the policy of the Board or of RI has been established or where an emergency exists, or as otherwise may be determined by the Board;

b) Make decisions when necessary relative to expenditures for which appropriations have been made by the Board and make emergency appropriations necessary to implement action taken by the Board;

c) Make appropriations, from funds not otherwise appropriated, of such additional amounts as may be recognizable as emergency requirements;

d) Explore matters requiring the attention of the Board and offer recommendations thereon to the Board and, when appropriate, refer a Board agenda item to the appropriate Board committee when the matter is outside the terms of reference of the Executive Committee;

e) Review reports of committees and, when necessary, take action upon matters contained therein subject to the provisions in item a) of these terms of reference;

f) Evaluate the performance of the general secretary annually and report its findings to the board;

The Executive Committee will conduct its annual evaluation of the general secretary at an in-person meeting before the last Board meeting of the year. The following steps will be taken in the evaluation process:

1. No later than 30 days prior to the last Board meeting of the Rotary year, the general secretary will present to the RI president and chair of the Executive Committee a written summary of the key performance indicators (KPIs) that were established for the year and an analysis of the progress that has been made on each of the KPIs.

2. The chair of the Executive Committee will provide a copy of the general secretary’s report to all members of the Executive Committee and to the chair of The Rotary Foundation. The chair of the Executive Committee will request that any comments be sent to him or her no later than 15 days prior to the Board meeting.

3. At its meeting before the last Board meeting, the Executive Committee will meet with the general secretary to conduct its annual review. Following this meeting, a written report of the Committee’s findings will be submitted to the full Board and to the general secretary. The members of the following year’s Executive Committee may be invited to attend this meeting as observers. As part of its annual review, the Executive Committee will review and evaluate the compensation of the general secretary, and will approve any adjustments, including any bonuses, that it is authorized to make under general secretary’s employment contract. Any adjustments or modifications to compensation or benefits for the general secretary outside of the employment contract must be approved by the Board.

4. After the meeting of the current year’s Executive Committee, the following year’s Executive Committee shall meet with the general secretary to review proposed KPIs for the succeeding year.

5. After the meeting of the following year’s Executive Committee, the incoming chair of the Executive Committee should provide a copy of the proposed general secretary KPIs to the Board for review and approval at the first Board meeting of the succeeding year. A copy of the KPIs should also be provided to the incoming Trustee chair.

g) Act as a personnel committee for the Board in all matters relating to the staff and their organization within the Secretariat of RI and as such to

1. approve of any decision made by the general secretary relative to the hiring or termination of the individual holding the position of general counsel;

2. in consultation with the Audit Committee, approve of any decision made by the gen-
eral secretary relative to the hiring or
termination of the individual holding the
position of internal audit manager;

3. approve of any decision made by the
general secretary relative to the hiring of an
individual to hold the position of deputy,
assistant, or associate general secretary and
any general manager, provided that the
general secretary shall also consult the
chairman of the Foundation Trustees if such
action applies to any general manager
assigned to work full time for The Rotary
Foundation of RI;

4. determine, on the recommendation of the
general secretary, the compensation to be
paid to all general managers;

5. review annually compensation paid to
"disqualified persons" of RI to determine
whether such compensation is reasonable
under the circumstances. Disqualified per-
sons include any person, with respect to any
transaction, who is in a position to exercise
substantial influence over the affairs of the
organization within five years prior to the
date of the transaction. Disqualified persons
include officers and certain senior staff;

6. review and approve the level of proposed
cost of living adjustments, compensation,
and benefit improvements for the
employees of the Secretariat;

4. notes that the president appointed Ann-Britt Åsebol,
Gary C. K. Huang, Anne L. Matthews, and Andy
Smallwood to serve during 2013–14 on the Joint
Committee of RI Directors and Foundation
Trustees. The president will also serve on the
committee.

4. Appointments to the 2013–14 RI Committees,
Including Terms of Reference and Liaison
Directors

Statement: RI Bylaws section 16.010. mandates that the
Board shall establish standing committees on
communications, constitution and bylaws, conventions,
districting, election review, finance, and Rotaract and
Interact, as well as such other committees as it may
determine is in RI’s best interest. The number of mem-
ers and terms of office for all other committees are
determined by the Board. As provided in RI Bylaws
section 16.020., the president announced his 2013–14
RI committees, including their terms of reference and
liaison directors.

DECISION: The Board

1. establishes on the recommendation of the president
the 2013–14 RI committees and their terms of
reference, as shown in Appendix A;

2. offers to each committee the congratulations, en-
couragement, and support of the Board.

5. 2014–15 Rotary Institute Site and Date Approval

Statement: As authorized by Rotary Code of Policies
section 60.050.1., the president-elect approved the sites
and dates for the 2014–15 Rotary institutes.

DECISION: The Board ratifies the decision shown in
Appendix B made by the president-elect on behalf of
the Board regarding the tentative schedule of Rotary

6. 2014–15 Nominating Committee for RI President

Statement: RI Bylaws section 11.050.2., authorizes the
Board to determine the time (not later than 15 August)
and place for the Nominating Committee for President
to meet. The 2014–15 committee shall comprise 17
members from the even-numbered zones.

DECISION: The Board agrees that the Nominati
Committee for RI President in 2016–17 shall meet in
Evanston, Illinois, USA, on 4 August 2014.

7. RI and TRF Meetings in 2013–14

Statement: The president presented a tentative schedule
of committee meetings during 2013–14.

DECISION: The Board approves information pre-
sented at this meeting with respect to the tentative
schedule of RI and TRF meetings in 2013–14.

8. Tentative Future Agenda

Statement: At each Board meeting, the Board reviews a
tentative agenda for its next meeting.

DECISION: The Board receives the tentative agenda
for its October 2013 meeting.

Statement: At the Board’s first meeting of the Rotary year, the new president-elect presents his goals for his year as president to the Board for its review. President-elect Huang presented his goals: 1) to support and strengthen our clubs; 2) to promote humanitarian service through The Rotary Foundation; and 3) to enhance our public image.

DECISION: The Board approves President-elect Huang’s goals for 2014-15 as presented at this meeting.

10. Annual Review of Delegation of Authority to the President and General Secretary

Statement: At its first meeting each year, the Board reviews its delegation of authority to the president and the general secretary.

DECISION: The Board authorizes the president and general secretary to act on its behalf on all matters listed in Rotary Code of Policies sections 27.030. and 31.020. through 31.090.

11. Policies Relating to the RI Board

Statement: Rotary Code of Policies section 28.005. requires the Board at its first meeting each year to review the policies governing its work.

DECISION: The Board affirms the policies governing its work as shown in Rotary Code of Policies section 28.005., and agrees that these policies should continue to be reviewed at the Board’s first meeting each Rotary year.

12. Establishment of Districts within Zones for 2013–14

Statement: Pursuant to RI Bylaws section 12.010.5., the Board is to assign new districts to appropriate zones.

DECISION: The Board agrees that the composition of the 34 zones for 2013–14 shall be as shown in Appendix C.

13. Selection of Zones to Nominate Directors for Election at the 2015 Convention

Statement: RI Bylaws section 12.010.2. requires that each zone shall nominate a director from the membership of the clubs in that zone every fourth year according to a schedule established by the Board.

DECISION: The Board agrees that zones 2, 8, 11, 15, 19, 21A, 24, and 33 shall select committees in 2013–14 to nominate RI directors for election at the 2015 convention.

14. Review and Approval of General Secretary's 2013–14 Key Performance Indicators

Statement: In decision 44, October 2012, the Board amended its Executive Committee’s terms of reference to provide greater detail on the committee’s role in reviewing the general secretary’s performance. The committee met in Lisbon, Portugal, after the RI Convention with General Secretary Hewko to review his employment contract and key performance indicators (KPIs), and to discuss strategic directions for the Secretariat. The committee also noted the difficulty in setting and evaluating meaningful KPIs for the general secretary.

DECISION: The Board

1. receives the minutes of the Executive Committee;

2. agrees with the proposed amendment to the current employment agreement between Rotary International and General Secretary Hewko as recommended by the Executive Committee and reflected in its minutes, and authorizes its Executive Committee chair to execute the amendment on its behalf;

3. receives the 2013–14 Board strategic directions for the Secretariat approved by the Executive Committee and requests a progress report at the May 2014 Board meeting;

4. requests the general secretary to prepare any necessary amendments to the Rotary Code of Policies to remove any reference to the Executive Committee setting annual key performance indicators for the general secretary, for review by the Board at its October 2013 meeting.

15. Rotary Foundation Programs Budget for 2013–14

Statement: At their April 2013 meeting, the Foundation Trustees adopted a budget for Foundation programs in 2013–14. RI Bylaws section 22.050. requires the Board to approve all expenditures from the property of the Foundation, except for necessary administrative expenses and income or principal expenditures of gifts to the Foundation that are prescribed by the gift’s or bequest’s terms.
DECISION: The Board

1. approves the 2013–14 budget for program award expenditures of US$90,513,000 from unrestricted contributions in the Annual Fund as follows:

   - Rotary Centers for International Studies: Rotary Peace Fellowships and University Stipends (WF/DDF): US$4,707,000
   - Special Initiative Grants (WF): 100,000
   - Rotary Global Grants (DDF): 27,862,000
   - Rotary Global Grants (WF): 28,189,000
   - Packaged Grants (WF): 2,720,000
   - District Grants (DDF): 26,810,000
   - District Grants (WF – blanket travel insurance): 125,000
   - Donor Advised Fund Awards: 3,000,000

Total expenditures from unrestricted contributions: US$90,513,000

2. agrees that the general secretary of The Rotary Foundation may, for good cause and with the approval of the chairman of the Trustees, exceed any of the above budget items up to five percent provided that he submit an explanation therefor to the Trustees at their next meeting.

16. Confirmation of 2013–14 RI Budget

Statement: RI Bylaws section 17.050.1. provides that each year the Board shall adopt a budget for RI for the succeeding fiscal year. The Board has customarily reviewed this budget at its first meeting in the new Rotary year.

DECISION: The Board

June 2013 Board meeting:

Expenses

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dec. 227 Partnership with Thunderbird School of Global Management</td>
<td>(750)</td>
</tr>
<tr>
<td>Dec. 247 RI Employee Retirement Plan Options Study</td>
<td>(80,000)</td>
</tr>
<tr>
<td>Funded from surplus in point 1 above</td>
<td>(80,750)</td>
</tr>
</tbody>
</table>

Sources of Funding

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dec. 233 Request for Convention Reserve Fund for the 2014 RI (Sydney) Convention</td>
<td>300,000</td>
</tr>
<tr>
<td>Dec. 235 Software Implementation for Events Management (additional depreciation):</td>
<td>30,000</td>
</tr>
<tr>
<td>Funded from convention reserves:</td>
<td>330,000</td>
</tr>
</tbody>
</table>

Expenses

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</tr>
<tr>
<td>Convention expenses</td>
<td>(330,000)</td>
</tr>
</tbody>
</table>

Total 2013–14 Change in Net Assets net of Approved GSF Spend US$1,955,250

Adjournment

The foregoing is a true record of the proceedings at the July 2013 meeting of the Rotary International Board of Directors.

_____________________________________
Ron D. Burton
President

_____________________________________
Alice A. Baehler
Secretary of the Meeting

ATTEST:

_____________________________________
John Hewko
General Secretary
APPENDIX A

2013–14 RI COMMITTEES, TERMS OF REFERENCE, AND MEMBERSHIP
(Decision 4)

The president is an ex officio member of each committee. All committee action shall be subject to the approval of the Board. The term of all committee appointments is until 30 June 2014 unless otherwise specified.

2014 International Assembly Committee
This committee shall assist the President-elect in planning the International Assembly in accordance with RI policies and ensure effective and consistent training of incoming governors. The committee should create a program that helps promote the priorities and goals of the RI Strategic Plan.

Gary C.K. Huang, Chair Taiwan
Jackson S.L. Hsieh, Vice Chair Taiwan
Monty J. Audenart Canada
Brian J. Heaton Australia
G. Kenneth Morgan USA
Ron D. Burton, Liaison Director
John Kenny, Liaison Trustee

2014 Sydney Convention Committee
This committee shall assist the 2013-14 President in planning the 2014 Convention in accordance with the primary purpose of the international convention and RI policies governing conventions. The committee should create a program that helps promote the priorities and goals of the RI Strategic Plan.

Mark Daniel Maloney, Chair USA
K.R. (Ravi) Ravindran, Vice Chair Sri Lanka
Simone Collins Australia
James R. Ives USA
Barry Matheson Norway
Barry Thompson Australia
Monty J. Audenart, Adviser Canada
Kazuhiko Ozawa, Adviser Japan
Jose A. Salazar-Cruz, Adviser Colombia
Ron D. Burton, Liaison Director
Dong Kurn Lee, Liaison Trustee

2014 (Sydney) Convention Promotion Committee
This committee shall promote attendance at the 2014 convention in Sydney, Australia.

Jose A. Salazar-Cruz, Chair Colombia
William L. O’Dwyer, Vice Chair Brazil
Holly Callen USA

2015 (São Paulo) Convention Committee
This committee shall assist the 2014-15 President in planning the 2015 Convention in accordance with the primary purpose of the international convention and RI policies governing conventions. The committee should create a program that helps promote the priorities and goals of the RI Strategic Plan.

Jose Alfredo Pretoni, Chair Brazil (Term ends 30 June 2015)
Jose Antonio Figueiredo Antiorio Brazil (Term ends 30 June 2015)
Michael Colasurdo USA (Term ends 30 June 2015)
Rosalynn D. Cooper USA (Term ends 30 June 2015)
Hsiu-Ming Lin Taiwan (Term ends 30 June 2015)
Juan Pedro Torroba Argentina (Term ends 30 June 2015)
Peter Bundgaard, Adviser Denmark (Term ends 30 June 2015)
G. Kenneth Morgan, Adviser USA (Term ends 30 June 2015)
Kazuhiko Ozawa, Adviser Japan (Term ends 30 June 2015)
Noraseth Pathmanand, Adviser Thailand (Term ends 30 June 2015)
Gary C.K. Huang, Liaison Director
John Kenny, Liaison Trustee
Audit Committee
This committee shall review and report to the board as appropriate on RI and Rotary Foundation financial reports, the external audit, the system of internal control, internal audit, and other matters connected therewith.

Barbara T. Hargroves, Chair
(Term ends 30 June 2015)
Noel A. Bajat, Vice Chair
(Term ends 30 June 2014)
Mary Beth Growney Selene
(Term ends 30 June 2014)
Larry A. Lunsford
(Term ends 30 June 2014)
Michael K. McGovern
(Term ends 30 June 2014)
Gideon M. Peiper
(Term ends 30 June 2014)
Ravi V. Vadlamani
(Term ends 30 June 2019)

Communications Committee
This committee shall provide guidance and advice to the Board on ways to effectively communicate the mission, program and activities of Rotary to Rotarians, clubs, districts and the general public. It will advise the Board on all RI Communication tools, including printed publications, electronic communication, and audio-visual materials for Rotarians and the general public. The committee shall consider the RI Strategic Plan priorities and goals of enhancing Rotary’s public image, engaging leadership at all levels in telling the world about RI’s commitments, and emphasizing the five Avenues of Service as a way to expand service opportunities.

Gulam A. Vahanvaty, Chair
(Term ends 30 June 2014)
John W. Porter, Vice Chair
(Term ends 30 June 2015)
Randall Feldman
(Term ends 30 June 2014)
Joseph Otin
(Term ends 30 June 2016)
Pauline Leung
(Term ends 30 June 2015)
Carol M. Toomey
(Term ends 30 June 2016)
Robert J. Aitken, Adviser
(Term ends 30 June 2014)
Jennifer E. Jones, Adviser
(Term ends 30 June 2014)
Larry Lunsford, Liaison Director
Kazuhiko Ozawa, Liaison Trustee

Constitution and Bylaws Committee
This committee, mandated by the RI Bylaws, shall serve as counsel to the Board regarding all matters pertaining to the constitutional documents and legislative procedures of Rotary. The committee shall consider the RI Strategic Plan in its work.

Ramesh P. Agarwalla, Chair
(Term ends 30 June 2014)
Wesley Wade Drinkard
(Term ends 30 June 2015)
Kenneth M. Schuppert
(Term ends 30 June 2016)
John B. Boag, Liaison Director
John Kenny, Liaison Trustee

Districting Committee
This committee, mandated by the RI Bylaws, shall review minimum standards for districts and shall recommend to the Board any needed adjustments of district boundaries for optimum effectiveness.

Jose Alfredo Sepulveda Fayad, Chair
(Term ends 30 June 2014)
Paul Knyff
(Term ends 30 June 2016)
Bryn Styles
(Term ends 30 June 2015)

Election Review Committee
This committee, mandated by the RI Bylaws, shall review all cases referred to it involving complaints or disputes over an election to any office in RI, including all charges of canvassing, campaigning or electioneering and any related matters.

Sushil Gupta, Chair
(Term ends 30 June 2014)
Sydney S. Parker, Vice Chair
(Term ends 30 June 2015)
Jayantilal K. Chande
(Term ends 30 June 2014)
Kenneth W. Grabeau
(Term ends 30 June 2016)
Byoung Kook Min
(Term ends 30 June 2015)
Sara H. Renteria de Salido
(Term ends 30 June 2016)
Liaison Director, Jacques di Costanzo

Finance Committee
This committee, mandated by the RI Bylaws, shall advise the Board on all finances of RI. It will recommend the annual budget and five year financial...
forecast, review financial statement activity, monitor revenues and expenses, recommend investment policies, and monitor the performance of investment managers. The committee shall consider the RI Strategic Plan in its financial advisory role.

Ronald L. Beaubien, Chair
(Term ends 30 June 2014)
Michael Colasurdo, Vice Chair
(Term ends 30 June 2015)
Tissa K. Bandaranayake
(Term ends 30 June 2016)
Jayendra B. Kamdar
(Term ends 30 June 2014)
Robert C. Knuepfer, Jr.
(Term ends 30 June 2015)
Joanne M. Schilling
(Term ends 30 June 2016)
Andy Smallwood
(Term ends 30 June 2014)
Michael F. Webb
(Term ends 30 June 2014)
Ian H.S. Riseley, Liaison Trustee

Leadership Training Ad Hoc Committee
This committee shall provide guidance and advice to the Board on Rotary’s leadership training program for Rotarians, clubs and districts, with a special emphasis on training for district governors. The committee shall consider the RI Strategic Plan priorities and goals in its deliberations.

G. Kenneth Morgan, Chair
Geri A. Appel
Hsiu-Ming Lin
Gerald A. Meigs
James A. Moulson
Richard L. Panyik
Ron D. Burton, Liaison Director
Ian H.S. Riseley, Liaison Trustee

Membership Development and Retention Committee
The committee shall provide guidance and advice to the Board on matters related to membership development, retention and education. It shall consider matters related to developing programs to recruit new members, educate and retain new as well as existing members, and encourage the formation of new Rotary clubs in current Rotary countries. The committee shall consider the RI Strategic Plan priority of expanding Rotary membership in both numbers and quality.

Allan O. Jagger, Chair
(Term ends 30 June 2016)

New Generations Committee
This committee shall advise the Board on matters related to Rotary’s Fifth Avenue of Service with an emphasis on meaningful Rotary engagement of young people. The committee will serve in a coordinating role to support New Generations Service by providing guidance to and informing the Membership Development and Retention, Rotaract and Interact, Joint Committee on Alumni Relations, Rotary Youth Exchange, and Rotary Youth Leadership Awards Committees. The committee is encouraged to consider the RI Strategic Plan in its recommendations.

Holger Knaack, Chair
Krisie Bredin
Alberto Cecchini
Michiko Mitarai
G. Kenneth Morgan
J. David Roper
Alan D. Wylie
Ray Klinginsmith, Liaison Trustee

Operations Review Committee
This committee, mandated by the RI Bylaws shall review the effectiveness and efficiency of operations, administrative procedures, standards of conduct, and other operational matters as necessary. It shall act in an advisory capacity to the Board. The committee shall consider the RI Strategic Plan and align its recommendations to the plan.

Robert A. Stuart, Chair
(Term ends 30 June 2016)
Reaching Out to Africa Committee
This committee shall enhance Rotary in Africa with an emphasis on service projects development, partnerships with Rotary clubs and districts in other countries, utilization of RI and TRF resources, involvement in Rotary programs, and membership growth.

Thomas A. Branum, Chair
Regional Chairs
Ridha Souissi, Region 1
Mohamed Delawar, Region 2
Theodore Diop, Region 3
Michael O. Olawale-Cole, Region 4
Geeta K. Maneck, Region 5
Antonio Joao Bettencourt, Region 6
Anton Meerkotter, Region 7
Martin Forsyth-Thompson, Region 7
Randhir C. Ramloll, Region 8
Jean-Pierre Lasseni Duboze, Region 9
Sam Okudzeto, Adviser
Samuel F. Owori, Adviser
Rajendra K. Saboo, Adviser
Jacques di Costanzo, Liaison Director

Rotaract and Interact Committee
This committee, mandated by the RI Bylaws, shall advise the Board on matters related to the Rotaract and Interact programs. It will review issues and suggestions related to these programs, including policies that promote and strengthen greater cooperation, mentoring, and reverse mentoring between Rotarians and Rotaractors and policies to advance Interact’s purpose of leadership development and service. Under the direction of the President, it shall develop program content for and plan the Rotaract Preconvention Meeting. The committee is encouraged to consider the RI Strategic Plan in its recommendations.

Krissie Bredin, Co-Chair
Alberto Cecchini, Co-Chair
Rotary Fellowships Committee
This committee shall provide guidance and advice to the Board on all aspects of the Rotary Fellowships program. It will assist groups wishing to receive official fellowship status with the application process. The committee shall consider the RI Strategic Plan goal of enhancing and emphasizing the Family of Rotary throughout the Rotary World and align its recommendations to the plan.

Conrad C. Heede, Chair  
(Term ends 30 June 2015)  
Diana Barden, Vice Chair  
(Term ends 30 June 2014)  
Chang-Hsien L. Hsu  
(Term ends 30 June 2016)  
Michael A. Jackson  
(Term ends 30 June 2014)  
Genjo Katoh  
(Term ends 30 June 2015)  
Omer F. Yalkin  
(Term ends 30 June 2016)  
Sangkoo Yun, Liaison Director  
Stephanie A. Urchick, Liaison Trustee

RYLA Committee
This committee shall advise the Board on matters related to the Rotary Youth Leadership Awards program. It will review issues and suggestions related to RYLA, including policies to incorporate the evaluation of outcomes and meaningful engagement with participants at the district level. It shall, under the direction of the President, develop program content for and plan the 2014 International RYLA Meeting. The committee is encouraged to consider the RI Strategic Plan in its recommendations.

Michiko Mitarai, Chair  
(Term ends 30 June 2015)  
Andrew A. Cowling, Vice Chair  
(Term ends 30 June 2014)  
Yash Pal Das  
(Term ends 30 June 2016)  
Greg Garofolo  
(Term ends 30 June 2014)  
Eduardo San Martin Carreno  
(Term ends 30 June 2016)  
Alana H. Wilson  
(Term ends 30 June 2015)  
John B. Boag, Liaison Director

Strategic Planning Committee
This committee, as mandated by the RI Bylaws, shall develop, recommend and update a strategic plan for consideration by the board, survey Rotarians and clubs not less than every three years in discharge of its duties to review and make recommendations to the board pertaining to the strategic plan, and undertake other duties assigned by the board; it shall take into account studies of the change in the number of potential Rotarians on each continent, including in countries that may open soon to expansion, in order to predict the impact of such change on the membership in each zone.

Kenneth M. Schuppert, Chair  
(Term ends 30 June 2015)  
Shekhar Mehta, Vice Chair  
(Term ends 30 June 2015)  
Kjell-Ake Akesson  
(Term ends 30 June 2019)  
Celia Giay  
(Term ends 30 June 2019)  
Edward J. Mullen  
(Term ends 30 June 2019)  
Steven A. Snyder  
(Term ends 30 June 2014)  
Jackson S.L. Hsieh, Liaison Trustee  
Stephanie A. Urchick, Liaison Trustee

Vocational Service Committee
This committee shall provide guidance and advice to the Board on strategies for promoting vocational service. The committee shall consider the RI Strategic Plan to improve service opportunities for Rotarians and align its recommendations to the plan.

Eric E.L. Adamson, Chair  
(Term ends 30 June 2014)  
Roberto L. Barroso, Vice Chair  
(Term ends 30 June 2016)  
Marcelina A. Aurelio  
(Term ends 30 June 2015)  
Alessandra Faraone Lanza  
(Term ends 30 June 2016)  
Ashok Gupta  
(Term ends 30 June 2014)  
Theodore Tydings Robin  
(Term ends 30 June 2015)  
Takeshi Matsumiya, Liaison Director  
Kalyan Banerjee, Liaison Trustee

Youth Exchange Committee
This committee shall advise the Board on matters related to the Rotary Youth Exchange program. It will review issues and suggestions related to Youth Exchange, including input on the development of peer review processes and self-evaluations. It shall, under the direction of the President, develop program content for
and plan the Youth Exchange Officers Preconvention Meeting. The committee is encouraged to consider the RI Strategic Plan in its recommendations.

Alan D. Wylie, Chair  USA  
(Term ends 30 June 2014)  

Vikram B. Sanghani, Vice Chair  India  
(Term ends 30 June 2014)  

John M. Brodbeck  USA  
(Term ends 30 June 2015)  

James A. Landmann  Brazil  
(Term ends 30 June 2016)  

Kenji Sakurai  Japan  
(Term ends 30 June 2015)  

Erwin Zeller  Austria  
(Term ends 30 June 2016)  

Seiji Kita, Liaison Director
### APPENDIX B

**TENTATIVE SCHEDULE OF 2014–15 ROTARY INSTITUTES**  
*(Decision 5)*

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<th>Institute</th>
<th>Zones</th>
<th>Place</th>
<th>Convener</th>
<th>P/PE</th>
<th>Trustee</th>
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<tr>
<td>27-28 Aug.</td>
<td>28 Aug.</td>
<td>29-31 Aug. (US Labor Day 1 Sept.)</td>
<td>15 &amp; 16</td>
<td>Billund, Denmark</td>
<td>Hoyen</td>
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<tr>
<td>1-3 Sept.</td>
<td>4 Sept.</td>
<td>4-6 Sept.</td>
<td>22 &amp; 23A</td>
<td>Natal, Brazil</td>
<td>Giay</td>
<td>Huang</td>
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<tr>
<td>2-3 Sept.</td>
<td>4 Sept.</td>
<td>5-7 Sept.</td>
<td>30 &amp; 31</td>
<td>Kansas City, MO, USA</td>
<td>Lunsford</td>
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<tr>
<td>9-11 Sept.</td>
<td>Regional seminars throughout summer</td>
<td>11-14 Sept.</td>
<td>28 &amp; 29</td>
<td>LaCrosse, WI, USA</td>
<td>Growney Selene</td>
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<tr>
<td>9-10 Sept.</td>
<td>11 Sept.</td>
<td>12-14 Sept.</td>
<td>21B &amp; 27</td>
<td>Denver, CO, USA</td>
<td>Podd</td>
<td>Huang</td>
<td></td>
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<tr>
<td>1-2 Oct.</td>
<td>3-5 Oct. (Yom Kippur 4 Oct.)</td>
<td>9 &amp; 10A</td>
<td>Ulsan, Gyeongsangnam-do, Korea</td>
<td>Yun</td>
<td>Huang</td>
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<td></td>
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<tr>
<td>6-8 Oct.</td>
<td>9 Oct.</td>
<td>9-11 Oct.</td>
<td>23B &amp; C</td>
<td>Lima, Peru</td>
<td>Giay</td>
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<tr>
<td>14-15 Oct.</td>
<td>15 Oct.</td>
<td>16-19 Oct.</td>
<td>24 &amp; 32</td>
<td>Toronto, ON, Canada</td>
<td>Phelps</td>
<td>Huang</td>
<td></td>
</tr>
<tr>
<td>4-6 Nov.</td>
<td>7 Nov.</td>
<td>7-9 Nov.</td>
<td>11-14, 17-19</td>
<td>Berlin, Germany</td>
<td>Knaack, Webb, Viale</td>
<td>Huang</td>
<td></td>
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<tr>
<td>10-13 Nov.</td>
<td>14 Nov.</td>
<td>14-16 Nov.</td>
<td>25 &amp; 26</td>
<td>Victoria, B.C., Canada</td>
<td>Snyder</td>
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<tr>
<td>11-13 Nov.</td>
<td>13 Nov.</td>
<td>14-15 Nov.</td>
<td>20B</td>
<td>Casablanca, Morocco</td>
<td>Alpay</td>
<td>Huang</td>
<td></td>
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<tr>
<td>18-20 Nov.</td>
<td>21 Nov.</td>
<td>20-23 Nov.</td>
<td>33 &amp; 34</td>
<td>Asheville, NC, USA</td>
<td>Hall</td>
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<tr>
<td>19-20 Nov.</td>
<td>21 Nov.</td>
<td>21-23 Nov.</td>
<td>6B, 7A, &amp; 10B</td>
<td>Kota Kinabalu, Malaysia</td>
<td>Tumangan</td>
<td>Huang</td>
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<tr>
<td>Sept.</td>
<td>25 Nov.</td>
<td>25-28 Nov. (US Thanksgiving 27 Nov.)</td>
<td>1, 2, and 3</td>
<td>Tokyo, Japan</td>
<td>Sugitani/Kita</td>
<td>Huang</td>
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<tr>
<td>24-26 Nov.</td>
<td>27 Nov.</td>
<td>27-29 Nov.</td>
<td>21A</td>
<td>Antigua, Guatemala</td>
<td>Giay</td>
<td></td>
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<tr>
<td>3-4 Dec.</td>
<td>5 Dec.</td>
<td>5-7 Dec.</td>
<td>7B &amp; 8</td>
<td>Wellington, NZ</td>
<td>Boag</td>
<td></td>
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<tr>
<td>2-4 Dec.</td>
<td>5 Dec.</td>
<td>5-7 Dec.</td>
<td>4, 5, &amp; 6A</td>
<td>New Delhi, India</td>
<td>Prabhakar</td>
<td>Huang</td>
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*20-24 October – Trustees meeting*  
*25 October – Joint Meeting* 
*27-31 October – Board meeting*
APPENDIX C

ZONES AND THEIR DISTRICTS
(Decision 12)

(As of July 2013. See RI website for possible updates.)

Zone 1: Northern Japan 2500, 2510, 2520, 2530, 2540, 2550, 2560, 2570, 2770, 2790, 2800, 2820, 2830, 2840

Zone 2: Guam, Central Japan, Northern Marianas, Micronesia, Palau 2580, 2590, 2600, 2610, 2620, 2630, 2750, 2760, 2780

Zone 3: Southern Japan 2640, 2650, 2660, 2670, 2680, 2690, 2700, 2710, 2720, 2730, 2740

Zone 4: Section A: Northwestern India 3010, 3051, 3052, 3053, 3070, 3090, 3100
Section B: Western India 3030, 3040, 3060, 3131, 3132, 3140

Zone 5: Section A: Rep. of Maldives, Southern India, Sri Lanka 2980, 3000, 3201, 3202, 3211, 3212, 3220*
Section B: Central and Southern India 3020, 3150, 3160, 3170, 3180, 3190, 3230

Zone 6: Section A: Bhutan, Northeastern India, Nepal 3110, 3120, 3240, 3250, 3261, 3262, 3291, 3292*
Section B: Afghanistan, Bangladesh, Brunei, Cambodia, Laos, Malaysia, Pakistan, Singapore, Thailand 3271, 3272*, 3281, 3282, 3300, 3310*, 3330, 3340, 3350*, 3360*

Zone 7: Section A: Indonesia, Philippines 3410, 3420, 3770, 3780, 3790, 3800, 3810, 3820, 3830, 3850, 3860, 3870 Section B: American Samoa, Cook Islands, Fiji, French Polynesia, New Caledonia, New Zealand, Norfolk Island, Republic of Kiribati, Samoa, Tonga, Vanuatu 9910*, 9920*, 9930, 9940, 9970, 9980

Zone 8: Australia, Papua New Guinea, Solomon Islands, Dem. Rep. of Timor-Leste 9455, 9465, 9500, 9520, 9550*, 9570, 9600*, 9630, 9640, 9650, 9670, 9675, 9685, 9700, 9710, 9780, 9790, 9800, 9810, 9820, 9830

Zone 9: Northern part of Rep. of Korea 3600, 3620, 3630, 3640, 3650, 3670, 3680, 3690, 3700, 3730, 3740, 3750

Zone 10: Section A: Southern part of Rep. of Korea 3590, 3610, 3660, 3710, 3720 Section B: **China, Hong Kong, Macau, Mongolia, Taiwan 3450*, 3460, 3470, 3480, 3490, 3500, 3510, 3520

Zone 11: Andorra, France, Monaco 1510, 1520, 1640, 1650, 1660, 1670, 1680, 1690, 1700*, 1710, 1720, 1730*, 1740, 1750, 1760, 1770, 1780, 1790

Zone 12: **Albania, Italy, Malta, San Marino 2031, 2032, 2041, 2042, 2050, 2071, 2072*, 2080, 2090*, 2100, 2110*, 2120


Zone 14: Germany 1800, 1810, 1820, 1850, 1860, 1870, 1880, 1890, 1900, 1940, 1950

Zone 15: Section A: Northern Sweden 2320, 2330, 2340, 2350, 2370, 2380, 2400, 2410* (**Sweden only)
Section B: Åland Islands, Estonia, Finland, Latvia, Russia, 1380, 1390, 1400, 1410, 1420*, 1430, 2220, 2410* (**Latvia only)

Zone 16: Section A: Denmark, Faroe Islands, Greenland, Iceland, Lithuania 1360, 1440*, 1450, 1460*, 1470*, 1480, Section B: Belarus, Poland, Southern Sweden, Ukraine 2230*, 2305* (**Sweden only) 2360, 2390 Section C: Norway 2250, 2260, 2275, 2290, 2305* (**Norway only), 2310

Zone 17: Northwestern England, Ireland, Isle of Man, Northern Ireland, Scotland, Wales 1010, 1020, 1030, 1040, 1050, 1060, 1070, 1150, 1160*, 1180*, 1190, 1210, 1220, 1230, 1270, 1280*

Zone 18: Section A: Channel Islands, Southern England, Wales, 1080, 1090, 1100*, 1110*, 1120, 1130, 1140, 1170, 1200, 1240, 1250, 1260, 1290 Section B: Belgium, Luxembourg 1620, 1630*, 2170

Zone 19: Austria, Bosnia and Herzegovina, Croatia, Czech Republic, Germany, Hungary, Israel, Italy, Liechtenstein, Republic of Moldova, Romania, Slovakia, Slovenia, Switzerland, 1830, 1841*, 1842, 1910*, 1911, 1912, 1913, 1920, 1930, 2000*, 2060, 2240*, 2241*, 2490

Zone 20: Section A: Sub-Saharan Africa: Angola, Benin, Botswana, Burkina Faso, Burundi, Cameroun,
Cape Verde, Cent. African Rep., Chad, Comoro Isl.,
Congo, Côte d’Ivoire, Dem. Rep. of Congo, Djibouti,
Equit. Guinea, Eritrea, Ethiopia, Gabon, Gambia, Ghana,
Guinea, Guinea Bissau, Kenya, Lesotho, Liberia,
Madagascar, Malawi, Mali, Mauritius, Mayotte,
Mozambique, Nambia, Niger, Nigeria, Rwanda,
Reunion, Sáo Tomé & Príncipe, Senegal, Seychelles,
Sierra Leone, South Africa, South Sudan, Swaziland,
Tanzania, Togo, Uganda, Zambia, Zimbabwe

*Indicates districts with multiple countries
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